

NEA E-Assessment Platform

NEA are in the process of moving all online assessments to our new secure eAssessment platform.

The following assessments are currently available via the platform:

- Level 3 Award in Energy Awareness 6281-01
- Level 2 Award in Introduction to Renewable Technologies in Decarbonising Energy use in the Home CQ11641/001

Further subjects will be added soon.

The eAssessment platform can be accessed via the following link:

<https://www.nea-training.co.uk/nea-exams/login>

- This link leads to the following **LOGIN** page:

NEA eAssessments

Please complete the signup form below (i.e. 'Is this your first time here') or log-in using your previous details.

NOTE:
Your username can be your email address or specific chosen username but it **MUST** be in **lowercase**.

lthompson

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Log in

Lost password?

Is this your first time here?

For full access to the NEA exam setup, you'll need to take a minute to create a new account for yourself on this platform.

Also, each exam has a specific (examiner supplied) password.

1. Fill out the **New Account** form with your details.
2. Clicks the button to confirm your account.
3. Your account will be confirmed and you will be logged in (no email confirmation is needed).

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National Energy Action, Level 6, West One, Forth Banks, Newcastle upon Tyne
Tel: 0191 261 5677 / Fab: 0191 261 6496 / Website: www.nea.org.uk

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- **RETURNING USERS** simply enter their username and password to log in. If you have forgotten our username and / or password, there is an option to re-set via the login page.
- **NEW USERS** can create an account by scrolling to the bottom of the login page and selecting the 'create new account' button.

This will open the following **REGISTRATION** page:

- Enter all of the relevant details then select the 'create my new account' button at the bottom of the screen to confirm. Please note that the fields marked with a red exclamation mark are mandatory.

Remember to make a note of your username and password as you will need these to enter the site.

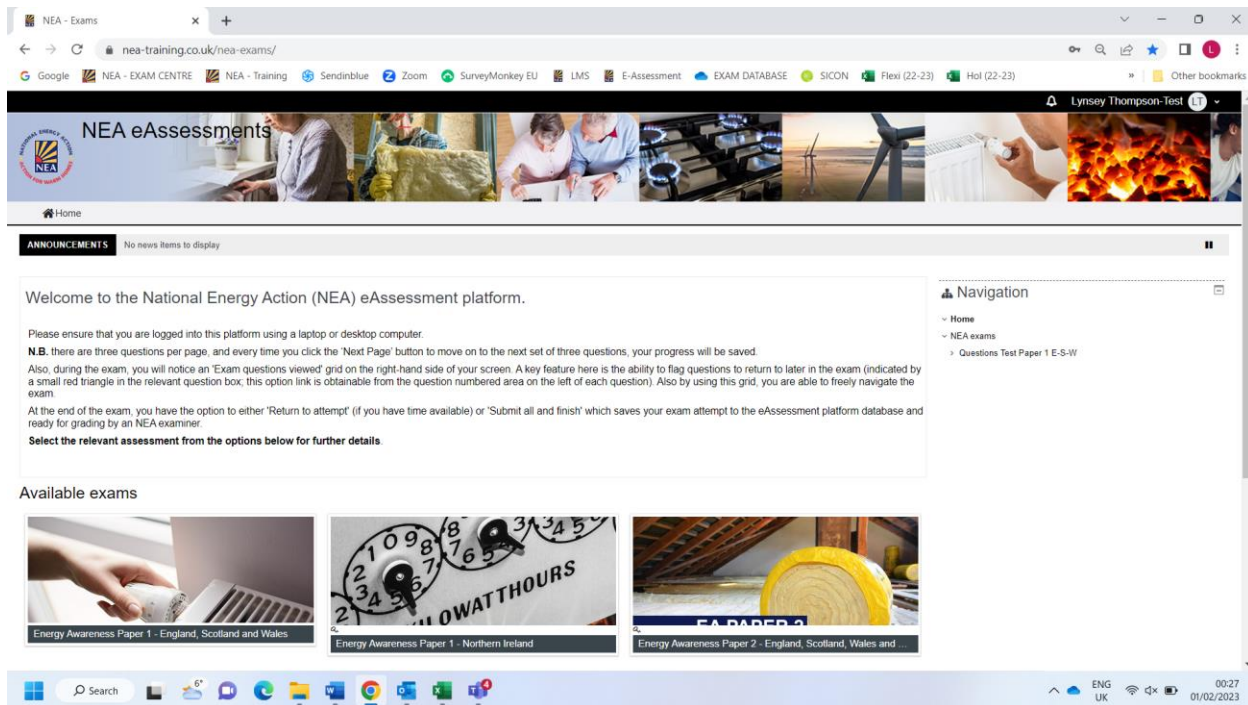
- Once you select the 'create my new account' button you should be taken directly into the site.

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- Once you've logged in, the **E-ASSESSMENT HOME PAGE** should look similar to this (showing a number of different exam subjects):



- Select the relevant subject.
- You will then be asked to enter an enrolment key.
 - For **scheduled exams taken with an examiner** such as Level 3 Award in Energy Awareness 6281-01, your examiner will provide the enrolment key on the exam day as each exam paper is timed. This will be explained in the joining instructions sent prior to the exam day.
 - For **open book exams** such as Level 2 Award in Introduction to Renewable Technologies, the enrolment key will be provided in the joining instructions.
- Once you have entered the enrolment key the assessment will open for learners to begin.
 - **Scheduled exams** must be completed in one sitting within the set time as advised by your examiner.
 - **Open book exams** have the option for learners to save the exam and return at a later time to complete.

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HAVING TROUBLE LOGGIN IN?

Here are some common errors / issues to note:

- If you have forgotten your username and / or password, there is an option to re-set via the login page.
- Each exam has a unique enrolment key which will only work for that particular exam.
- When entering the enrolment key please note that it is case sensitive and if copy / pasting, please ensure that there are no spaces at the beginning or end.

For further assistance please contact:

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